

Welcome to Office Hours



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Protocols for Today

- Using demo environments
- Customer-specific questions may warrant a follow-on discussion
- ✓ Parking lot for any follow-ups needed outside of this session and feature requests
- ✓ Submit questions via Zoom Q&A or use Raise Hand and you will be unmuted
- ✓ Poll participation is optional, but encouraged
- Recording will be shared afterwards



Today's Format

- 1. Capability Showcase by Vodori 15 mins
- 2. Pre-submitted Topics 15 mins
- 3. Open Q&A 15 mins
- 4. Looking Ahead 5 mins



8 tips to improve your promotional review committee's feedback process

1

Ask to review creative briefs or be involved in concept review

2

Leverage a core claims document 3

Be specific and clear

4

Communicate the "why"

5

Adhere to your role and responsibilities

6

Use review meetings to talk through issues and blockers 7

Use @ mentions and color-coded annotations

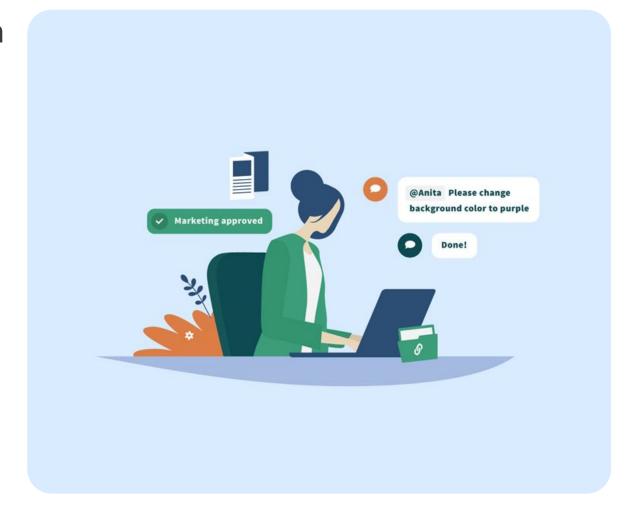
8

Identify the review structure right for your organization

Efficient Feedback Loop

Features that will support your team in **efficiently collaborating** the review and approval of your most important materials:

- @ mention other users
- Color code your annotations
- Compare versions
- Import your annotations
- Reference linking substantiation for claims
- Editing to address immediate changes





Best practice recommendations: Providing Feedback

Reviewers:

- Review key details
 - Due Date
 - Expiration Date
 - Date of First Use
- Review the linked and attached supporting documents
- Secondary circulation? <u>compare</u> versions
- Have a question about something? @
 mention your fellow users

Best practice recommendations: Incorporating Feedback

Initiator, Coordinator & Content Owner:

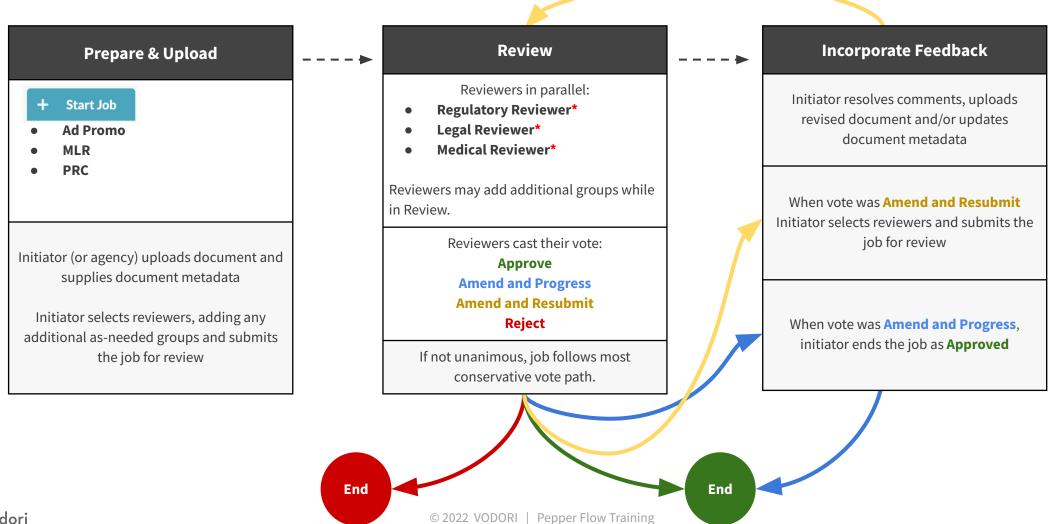
- <u>Edit</u> your document if you have updates that are needed prior to re-circulation
- <u>Import annotations</u> from previous version
 - 3R's: Review, Resolve, Reply
- Review details
 - Confirm due date

Pre-submitted Topics

- 1. Notifications
- 2. Vote options & understanding your workflow



Example Approval Job Process



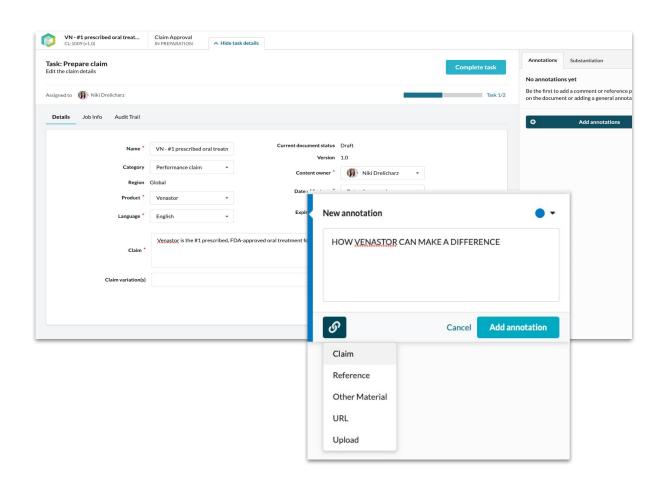




Open Q&A

NEW! Claims Management

New Add-On Module Available July 2023



- ✓ Streamlined process for routing and reviewing claim language
- ✓ Permissions-based visibility of claims database
- ✓ Monitoring of individual claim usage
- ✓ Streamlined claim substantiation and overall compliance with approved language

Contact your CSM or System owner to find out more!



Looking Ahead

- Recording & slides will be shared after this call
- You can view all previous office hours <u>here</u> on our Help Center
- Next office hours session: June 15th @ 12pm CT
- CSA Webinar, Preparing for R23: July 20th @ 8am CT



Thank you

